

Central Alabama Community College Adult Education Program Policy

Eligibility Policy

An adult learner is eligible to enroll in an Adult Education class if they are:

- Sixteen (16) years of age or older
- Not enrolled in secondary school
- Not currently required to be enrolled in school
- Perform below the grade placement of 12.9 in any tested area

Individuals 16 and 17 years of age must provide written evidence verifying that they are not enrolled in a public, church or private secondary school. Home-schooled students must provide a notarized letter from their parent or legal guardian which names the school, provides the drop-out date, and states that the student has dropped out and has permission to enroll in an AE program. A 17 year old who has dropped out of school in a state other than Alabama must provide written proof of withdrawal from the high school administration of the out-of-state school from which they dropped out.

Definitions:

Church School includes only such schools as offer instruction in grades K-12, or any combination thereof including kindergarten, elementary, or secondary level, and are operated as a ministry of a local church, group of churches, denomination, and/or association of churches on a non-profit basis which do not receive any state or federal funding. [Code of Alabama (1975), 16-28-1(2)]

Private School includes only such schools that hold a certificate issued by the State Superintendent of Education showing that such school conforms to the following requirements:

- The instruction in such schools shall be by persons holding certificates issued by the State Superintendent of Education
- Instruction shall be offered in the several branches of study required to be taught in the public schools of this state
- The English language shall be used in giving instruction
- A register of attendance shall be kept which clearly indicates every absence of each child from such school for a half-day or more during each school day of the school year. [Code of Alabama (1975), 16-28-1(1)]