

Alabama Career Readiness Certificate
OPT-OUT Form

1. I understand that the Alabama Career Readiness Certificate (CRC) is a highly desirable credential that may enhance an individual's ability to secure employment. All Adult Education students are expected to earn a CRC prior to program completion.
2. I understand that the Alabama CRC is obtained based on WorkKeys test scores in three areas; Reading for Information, Locating Information and Applied Mathematics. A minimum score of at least a "3" on all three tests qualifies a student for a "BRONZE" level CRC. A minimum score of at least a "4" on all three tests qualifies a student for a "SILVER" level CRC. A minimum score of at least a "5" on all three tests qualifies a student for a "GOLD" level CRC.
3. I understand that I am currently enrolled in an AE class and have been entered into the Adult Education database. Therefore, I may take the three required WorkKeys tests online, at no cost. If I opt-out now, and later decide to pursue a CRC, I may have to pay for my own WorkKeys test.
4. I understand that the Alabama Department of Postsecondary Education (DPE) has purchased a state-wide license for the internet based KeyTrain instructional software. KeyTrain offers instruction designed to improve an individual's WorkKeys test scores. If I opt-out now, and decide later to pursue a CRC, this free WorkKeys test preparation instruction may not be available to me.

With full information and understanding of the consequences of my decision, I hereby indicate by my signature my intent to opt-out of the available WorkKeys test preparation and WorkKeys testing that could lead to my earning an Alabama Career Readiness Credential.

Signature of Student

Date